

## **CORE COURSE 2: RESOURCE MANAGEMENT (CREDITS: THEORY-4, PRACTICAL-2)**

### **Unit 1 Introduction to Resource Management**

- Concept, universality and scope of management
- Approaches to management
- Ethics in management
- Motivation Theory

### **Unit 2 Resources**

- Understanding meaning, classification and characteristics of resources, factors affecting utilization of resources.
- Maximizing use of resources and resource conservation.

### **Unit 3 Availability of specific resources**

- Availability and management of specific resources by an individual/family
  - Money
  - Time
  - Energy
  - Space
- Application of Management Process in:
  - Event Planning & Execution

### **Unit 4 Functions of Management: An overview**

- Decision Making
- Planning
- Supervising
- Controlling
- Organizing

- Evaluation

## **PRACTICAL**

1. Resource conservation and optimization/green technologies (natural resources): Portfolio
2. Identification and development of self as a resource.
  - SWOT analysis-who am I and Micro lab
  - Building Decision Making abilities through management games
3. Preparation of time plans for self and family
4. Time and Motion Study
5. Event planning ,management and evaluation-with reference to
  - Managerial process
  - Resource optimization - time, money, products, space, human capital

## **RECOMMENDED READINGS**

- Koontz.H. and O'Donnel C., 2005, Management – A systems and contingency analysis of managerial functions. New York: McGraw-Hill Book Company
- Kreitner. 2009, Management Theory and Applications, Cengage Learning: India
- Rao V.S. and Narayana P.S., Principles and Practices of Management, 2007, Konark Publishers Pvt. Ltd.