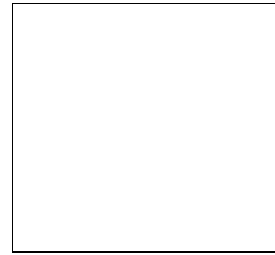


# **CLUSTER UNIVERSITY SRINAGAR (J&K)**

## Application form for Appointment of Non-Teaching Staff (To be filled by the Applicant)



1. Post applied for (in block letters): \_\_\_\_\_
2. Name: (in block letters): \_\_\_\_\_
3. Father's Name: \_\_\_\_\_
4. Date of Birth (in figures) \_\_\_\_\_  
(in words \_\_\_\_\_  
(as per entry made in the Matriculation/Hr. Sec. Certificate)
5. Are you a permanent resident of J&K State? \_\_\_\_\_  
(If so, attach a copy of the certificate)
6. Category: \_\_\_\_\_  
(Please attach a certificate issued by the competent authority)
7. Permanent Home Address: \_\_\_\_\_  
\_\_\_\_\_
8. Address for correspondence: \_\_\_\_\_  
\_\_\_\_\_
9. Contact No: \_\_\_\_\_ Email address: \_\_\_\_\_

**Note:** Any change of address given in column 8 above should, at one, be communicated to the Registrar. The candidate must arrange for re-direction of communications to the new address, if necessary. The University will make every effort to take account of change in candidate's address, but not accept any responsibility in this matter.

**10. Academic qualifications:**

Name of Examination passed	Subjects offered	Division & Percentage	University / Board	Year of Passing	Max. Marks	Marks obtained
Matriculation						
Hr. Sect. Part II						
BA/BSc/B.om/ BBA/BCA						
MA/M.Sc/ M.Com						
P.G. Diploma, if any.						
M.Phil						
Ph.D.						
Any other Exam passed						

**Note:** If the space is in-sufficient for this purpose, give full particulars on a separate sheet of paper and attach the same with the application form.

**11. Professional / Technical Qualification, if any:**

Name of Examination passed	Subjects offered	Division & Percentage	University / Board	Year of Passing	Max. Marks	Marks obtained

**Note:** If the space is in-sufficient for this purpose, give full particulars on a separate sheet of paper and attach the same with the application, inserting here in a reference to sheet attached:

12. Do you know Typewriting / Shorthand?,

Typewriting\_\_\_\_\_w.p.m.

If so, mention the speed: \_\_\_\_\_ Shorthand: \_\_\_\_\_ w.p.m.

13. Previous experience if any: \_\_\_\_\_  
(Professional \_\_\_\_\_ and  
Administrative) \_\_\_\_\_

14. Do you know Computer Application: \_\_\_\_\_

15. Have you served in any Government Department /  
Govt. Undertaking / Company / Autonomous Organisation,  
if so please state: \_\_\_\_\_

1. Total service rendered: \_\_\_\_\_

2. Post held (including scale of the post) \_\_\_\_\_

3. Date \_\_\_\_\_ of \_\_\_\_\_ discharge/termination \_\_\_\_\_ etc.:

4. Reasons \_\_\_\_\_ for \_\_\_\_\_ termination \_\_\_\_\_ from \_\_\_\_\_ service:  
\_\_\_\_\_

16. If you are serving, State:

1. Department where serving: \_\_\_\_\_

2. Post held: \_\_\_\_\_

3. Scale of post held: \_\_\_\_\_

4. Cadre: \_\_\_\_\_

5. Are you willing to forego the privilege enjoyed under your cadre.

If \_\_\_\_\_ so, \_\_\_\_\_ please \_\_\_\_\_ state \_\_\_\_\_ Name \_\_\_\_\_ and  
relationship: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

17. Whether any of your relation is employed in this University:  
Yes /No. If so, please state Name and relationship: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

18. Have you ever been arrested / imprisoned /  
Challenged under law of the country: Yes / No,  
If so, please state: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

19. Application Form incomplete or without attested copies of certificates of the  
Examinations passed together with Copies of marks certificates will not be  
Entertained.

Signature of the Applicant