

Office of Dean Academic Affairs

Cluster University Srinagar
Gogji-Bagh, Srinagar-190008
UT-Jammu & Kashmir (India)

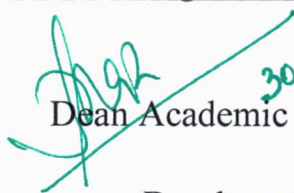


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Notification

Consequent upon the approval of the 7th Academic Council of the University held on 28th September, 2026, it is notified for the information of all concerned that the Hon'ble Vice Chancellor has been pleased for authorize the adoption of Guidelines for Fourth Year UG Programme (Research vertical): Research Project for the session 2022 & onwards.

The Guidelines for Fourth Year UG Programme: Research Project is available as annexure to this notice on the University website (<https://www.cusrinagar.edu.in>)


Dean Academic Affairs

No: CUS/DAA/ 1693-¹⁷⁰⁹ /2026

Dated: 30.09.2026

Copy for information and necessary action:

1. Registrar, Cluster University of Srinagar
2. Controller Examinations, Cluster University of Srinagar
3. Principals of all Constituent and Affiliated Colleges, Cluster University of Srinagar
4. Dean of all Faculties, Cluster University of Srinagar;
5. PS to Vice Chancellor for information of Hon'ble Vice Chancellor
6. In-charge IT for uploading of notification on university website.
7. Office file.

Annexure -1

CLUSTER UNIVERSITY OF SRINAGAR



Fourth-Year UG Research Programme In line With NEP 2020

GUIDELINES: FOR FINAL YEAR UG PROGRAMME RESEARCH PROJECT (Session 2022 & onwards)

RESEARCH PROJECT

(Applicable to all Disciplines -Science, Social Science, Humanities and Commerce & Management)

**The contexts of the following
guidelines are only pertaining to final
year Research Project FYUGP —
Session – 2022 & onwards.**

List of abbreviations

FYUGP: Four-Year Undergraduate Programme

UGCF: Undergraduate Curriculum Framework

NEP: National Education Policy

SRC: Subject Research Committee

CRC: College Research Committee

CGPA: Cumulative Grade Point Average

ISSN: International Standard Serial Number

ISBN; International Standard Book Number

PPT: PowerPoint Presentation

CIA: Continuous Internal Assessment

MPR: Monthly Progress Report

HOD; Head of Department

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GUIDELINES FOR FINAL YEAR RESEARCH PROJECT **(FYUGP — Session 2022 & onwards)**

1. Purpose and Context

‘The Undergraduate Curriculum Framework (UGCF) 2022 aligned with the National Education policy (NEP)-2020, emphasizes holistic multidisciplinary and experimental learning. A key element of this framework is the inclusion of research as a vital component in the 4th year of the Curriculum.

The research experience is intended to nurture creativity, problem-solving ability and evidenced based reasoning. While also preparing students for advanced studies professional careers, and meaningful societal contributions. Students may actively engage with the practical side of their learning to further improve their employability.

By embedding research in the FYUGP, students acquire lifelong learning skills and bridge the gap between knowledge acquisition and Knowledge creation. At the Undergraduate level, the research component is introduced through Research Project, enabling students to gain practical experience in problem identification, data collection, analysis and presentation. One of such outcomes is to prepare and submit a comprehensive research Project report that demonstrates clarity, depth and originality. This component provides a foundational understanding of academic research while guiding students through a self –conceived research project under faculty supervision. Equal Emphasis is placed on research ethics and academic integrity, ensuring that students develop not only methodological skills but also scholarly and societal values.

The Research Project report should include components, such as statement of problem, literature, review, objectives, rationale, research questions (and hypothesis where applicable), methodology, experimental/fieldwork details, as applicable, finding/result with figures and tables ,data analysis, interpretation ,and discussion/conclusion with suggestions .These components may vary in the case of doctrinal study. It should be ensured that the work reflects systematic inquiry and scholarly standards.

2. Eligibility criteria for FYUGP-(Honours with Research)

An individual seeking continuation in the FYUGP (Honours with Research) in a specified field of learning, should have completed all requirements of the relevant 3-year Bachelor’s degree with a minimum CGPA of 7.5 will be allowed to take the Research Project in semester VIII of the undergraduate Programme. In lieu of Research courses (for students securing less than 7.5 CGPA and qualified otherwise), two Advanced Major courses of 6 credits each (disciplinary/interdisciplinary/multidisciplinary) will be offered, leading to an Honours Degree)

In case of Non- availability of CGPA, students who secure aggregate 75% marks and above in the first six semesters and wish to undertake research at the undergraduate level can choose a research stream in semester VIII. They should do a research project under the guidance of a faculty member of the College. The research project will be in the major discipline. The students who secure 168 credits, including 12 credits from a research project, will be awarded FYUGP Degree (Honours with Research).

Semester VIII Research Project will be of 12 Credits. The research outcomes of the project work may be disseminated through publication in ISSN/ISBN/peer-reviewed journals, conference proceedings, edited volumes, institutional research repositories, or other recognized academic platforms, and may also be considered for patenting wherever applicable. After completion of a rigorous research project in their major area(s) of study in semester VIII of the bachelor's degree (Honours with Research) the students shall be required to produce a Research Project Report. Before submitting the final Project Report, the student shall make a presentation before the subject Research Committee/college research committee of the institution /Department concerned, which shall also be open to all faculty members and other research scholars /students of the institute .The student shall submit the project for evaluation, along with (i) a certificate procured from approved plagiarism checker Turnitin/ithenticate /any other relevant software (margin of up to 10% is permissible) and (ii) a certificate from the research supervisor attesting to the originality of the thesis and that the thesis has not been submitted for the award of any other degree/diploma to any other Higher Educational Institution.

The thesis submitted by a student shall be evaluated by his/her Research Supervisor along with one external examiner who is an Expert in the field. The examiner should be an academician with a good record of scholarly publications in the field. (may be nominated by Vice Chancellor from the panel submitted by CRC) the viva-voce board shall consist of the HOD, Research Supervisor's and the External Examiner. The viva-voce shall be open to the members of the subject research Committee/ faculty members/ research scholars and students of the institute. The University may from time to time formulate appropriate rules ordinances to affect these provisions.

3. Research Supervision:

- Research Supervisor: A teacher working in the University Department, Constituent Colleges/Research Centre on permanent basis shall be eligible to be the supervisor for guiding 4 year FYUGP students provided he/she has to his/her credit Ph.D. Degree, as per the Guidelines of 4th year research for UG in reference to communication No: DC-HE/20.25/K 1604, Dated: 16-08-2025
 - No external faculty can be recognized as supervisor, except wherever need arises the services of academic arrangement may be utilized as a supervisor.
 - Vice-Chancellor of CUS may relax the above condition for recognition of a person as Research Supervisor with reasons recorded in writing.
 - An Industrial participant Professor of Practice/Adjunct Professor/Professor Emeritus can be considered as supervisor in exceptional cases after getting approval of Vice Chancellor of Cluster University of Srinagar.
4. However, the departments offering research must have at least two permanent faculty members one from the concerned subject and one from sister department in case of multidisciplinary topic, who are recognized as supervisors. Supervisors should be allotted based on faculty expertise in the said area. The college department shall formulate parameters for the allotment of students for supervision.
 5. An academician qualifying for Assistant Professor with a professional qualification, either within or outside the university system, may be appointed as a co-supervisor

4. Research project Guidelines

The undergraduate research project constitutes an integral academic and core component of the Programme is envisioned to inculcate systematic inquiry, analytical thinking, and scholarly writing among Students. The Research Project shall be undertaken on a topic relevant to the student's major discipline and shall reflect originality, methodological diligence, and academic integrity

To ensure the academic relevance and feasibility of the proposed research, the project work shall commence only after the **formal approval of the research synopsis by the College Research Committee (CRC) or the Subject Research Committee (SRC)**, as applicable Students are required to identify a suitable research area and prepare a research proposal/synopsis outlining the research problem, objectives, a brief review of the literature, proposed methodology, and expected outcomes. ***This research proposal must be submitted to the concerned committee before the completion of Semester VII and start of VIII semester for scrutiny and approval.***

Upon approval of the synopsis, the student shall undertake the research project under the guidance of the allotted supervisor during Semester VIII. The research shall be carried out strictly in accordance with the approved proposal, and any substantial deviation in scope, methodology, or objectives shall require prior approval of the concerned committee. The completed research project shall be compiled in the form of project, adhering to the prescribed format and academic standards of the institution.

The Research Project shall be submitted for evaluation during Semester VIII and must be submitted **at least fifteen (15) days prior to the last class day of Semester VIII**, to facilitate the evaluation process and scheduling of the viva-voce examination, wherever applicable.

The **composition, structure, roles, and responsibilities of the College Research Committee (CRC) and the Subject Research Committee (SRC)**, including their functions in proposal approval, monitoring of progress, and academic oversight, is discussed in detail in the following section.

4.1 Composition of different Committees

A College Research Committee (CRC) and a Subject Research Committee (SRC) for every department must be constituted by the College.

4.1.1 College Research Committee (CRC)

4.1.1.1 Principal (Chairman)

4.1.1.2 HOD of concerned subject/Administrative head of department.

4.1.1.3 Three members (a panel of senior most Faculty of the College with good research background will be recommended by the Principal of the College and forwarded to Vice Chancellor of the Cluster University of Srinagar, but of which three members will be nominated as members of CRC by Vice Chancellor on tenure base.

A **College Research Committee (CRC)** promotes and supports research activities by reviewing proposals, ensuring ethical conduct, and allocating resources. Its members, often faculty from various departments, guide researchers and organize workshops. The committee's work helps to foster a culture of inquiry and lead to improved teaching methods and student research skills.

Key Roles & Responsibilities:

4.1.1.4 **Proposal review:** Evaluate research proposals for scientific, ethical, and financial viability

- 4.1.1.5 **Ethical oversight:** Ensure that the research adheres to ethical 4.1.15 guidelines and provide ethics certification.
- 4.1.1.6 **Monitoring progress:** Supervise ongoing research projects to ensure timely completion
- 4.1.1.7 **Resource Management:** Assist in allocating internal funds, securing external grants, and managing research facilities.

4.1.1.8 Support and promotion

- 4.1.18 **Capacity building:** Organize workshops, seminars, and training sessions on research methodology
- 4.1.1.10 **Collaboration:** Encourage and facilitate collaborations between faculty, different departments, and external partners like industry and other institutions
- 4.1.1.11 **Promote Publication and dissemination:** Encourage faculty to publish research in reputed journals (with ISSN/ISBN/Chapter in peer reviewed book) and assist with patent applications.
- 4.1.1.12 **Student development:** Motivate students to develop research aptitude and participate in research activities.
- 4.1.1.13 **Incentives and support:** Provide incentives, facilitate access to research journals, and offer guidance for proposal submission.

4.1.2 Subject Research Committee (SRC)

- 4.1.2.1 HOD/Teacher in-charge
- 4.1.2.2 At least two faculty members/ from same or sister department.
- 4.1.2.3 Supervisor of the candidate
- 4.1.2.4 Three members from the same or other department (in case the research work is interdisciplinary)

A Subject Research Committee (SRC) is a formal Department/Subject-Specific Committee for areas like Physics, Biology, Commerce, Political Science, Geography, English, Hindi etc. in a college, that oversees research activities, sets standards, reviews proposals (especially for ethical clearance), guides researchers (faculty/students), promotes a research culture, and ensures quality publications and adherence to policies, acting as a key governance layer for academic research in specific fields or across the institution.

Key Roles & Responsibilities:

Guidance & Mentorship: Advise research scholars on research topics, proposals, and progress.

Quality Control: Ensure high standards for research quality, methodology, and output.

Progress Monitoring: Periodically review progress reports and suggest corrective actions if research stalls.

Policy Implementation: Oversee adherence to institutional research policies and ethical guidelines.

Promotion: Encourage research by organizing seminars, workshops, and facilitating publications.

Review & Approval. Review research proposals, especially for ethical aspects

4.2 Research Monitoring

4.2.1 Planning and Topic Selection

All research topics must be approved by CRC/SRC. Proposals must be screened for adherence to ethical standards and ethical compliance and data privacy.

4.2.2 Mentorship and Guidance

Students shall maintain regular and continuous academic engagement with their respective supervisors and shall mandatorily attend scheduled supervisory meetings for periodic reporting of progress, receipt of academic guidance, and assessment of overall performance. Failure to meet or report to the supervisor as prescribed shall result in the student being **marked "Unsatisfactory" in the Monthly/Periodic Progress Reports (MPRs)**, which shall adversely affect the Continuous Internal Assessment (CIA) in the selected research track. **Such failure may also render the student ineligible to fulfill the prescribed credit requirements of Semester VIII**

Supervisors shall be responsible for ensuring methodological rigor, academic integrity, and adherence to the approved research plan, while allowing appropriate academic independence to the student in the execution of the research work.

4.2.3 Tracking, Monitoring and Quality Assurance

- 4.2.3.1 Students must submit monthly progress reports to the department duly signed by the supervisor.

- 4.2.3.2 Supervisors and departments must maintain a logbook documenting timeline.
- 4.2.3.3 Monitoring should be done through check on data collection, sample adequacy, use of tools and statistical Validity.
- 4.2.3.4 Plagiarism detection software Turnitin/ithenticate (or any other software) must be used to ensure Originality of written work.

4.2.4 Ethics and Integrity

CRC and SRC must ensure zero tolerance for plagiarism, academic dishonesty and data manipulation. All research must comply with ethical guidelines of the relevant discipline.

4.3 Research Funding

Student Research Projects may be supported through a variety of funding mechanisms. Each department may conduct a meeting with its faculty members and submit a consolidated statement of research fund requirements. Departments may request funding through:

- Institutional funding and college facilities CUS
- Funding from industry through industry-academic collaborations
- Corporate Social Responsibility (CSR) initiatives
- Alumni contributions or other mechanisms established by the college.

5 Assessment Parameters (Total: 300 Marks)

Research Project writing must be done by a student individually and not in groups. The entire evaluation of the Undergraduate Research Project shall be structured into distinct and sequential phases, each carrying a specified weightage and collectively accounting for the total assessment of the research component. The phases are designed to ensure systematic planning, scholarly grounding, rigorous execution, and effective academic communication, and are outlined as follows:

Table- I: Course Framework of the Four Year Undergraduate Programmes (FYUGP) under National Education Policy (NEP) 2020 with Research for Semester – VIII.

Courses / Project Work	Credit Weightage
Major	4-Credits (3+1)
Minor	4-Credits (3+1)
Research Project	12- Credits
Total Credits	20- Credits

Table 2: Evaluation Scheme for Semester VIII Research Project— (300 Marks)

Component	Evaluation	Marks
Internal Evaluation	Project planning, research methodology, literature review, execution of research, data analysis, interpretation, originality, and quality of dissertation/write-up	180
External Evaluation	i) Presentation before External Examiner(s)	60
	ii) Viva-Voce/Defense before External Examiner(s)	60
	Total	120
Grand Total		300

Table 3: Research Project Evaluation Framework — Phases, Scope and Weightage

Phase	Evaluation Component	Scope of Assessment	Weightage	Marks
I	Research Planning and Design Phase	Topic selection, formulation of research problem /objectives, preparation of synopsis and appropriateness of research methodology	10%	30
II	Critical Review and Synthesis Phase	Literature search, critical review and synthesis of existing research, theoretical grounding, research methodology and preliminary research work	20%	60
III	Research Execution and Writing Phase	Execution of approved research plan, data collection, analysis and interpretation, originality of work, and quality and coherence of dissertation writing	30%	90
IV	Scholarly Presentation Phase	Presentation of research findings, conceptual clarity, communication skills and response to questions	20%	60
V	Viva-Voce/Defense Phase	Viva-voce/defence of research findings, conceptual understanding, research outcomes and ability to defend conclusions	20%	60
Total			100%	300

Table 4: Summary of Marks Distribution for Research Project in Semester VIII

S.No	Evaluation Component	Heading		Marks
1	Research Planning and Design Phase	i)	Preparation of Synopsis	15
		ii)	Presentation of Proposed Work	15
Phase I Total				30
2	Critical Review and Synthesis Phase	i)	Detailed Literature Review and Formulation of Research Design	25
		ii)	Research Methodology/Data Collection/Experimental Work	25
		iii)	Preparation of Review Article/Scholarly Output, wherever applicable	10
Phase II Total				60
3	Research Execution and Dissertation Writing Phase	i)	Monthly Progress Reports/Research Progress	30
		ii)	Execution of Research Plan, Data Analysis, Interpretation and Originality	35
		iii)	Writing: Structure, Quality and Coherence	25
Phase III Total				90
4	External Evaluation	i)	Research Project/ Presentation	60
Phase IV Total				60
5	External Evaluation	ii)	Viva-Voce/Defense of Findings	60
Phase V Total				60
Grand Total				300

Table 5: Evaluation Components and Assigned Evaluators

S.No	Evaluation Component	Assessment Heading		Evaluator	Marks
1	Research Planning and Design	i)	Preparation of Synopsis	Mentor/Supervisor & SRC	15
		ii)	Presentation of Proposed Research Work		15
Phase I Total					30
2	Critical Review and Synthesis	i)	Detailed Literature Review and Formulation of Research Design	Mentor/Supervisor & SRC	25
		ii)	Research Methodology, Data Collection/Experimental Work		25
		iii)	Review Article/Scholarly Output, wherever applicable		10
Phase II Total					60
3	Research Execution and Writing	i)	Research Progress/Monthly Progress Reports	Mentor/Supervisor & SRC	30
		ii)	Execution of Research Plan, Data Analysis, Interpretation and Originality		35
		iii)	Quality, Structure and Coherence of Written Dissertation		25
Phase III Total					90
4	Presentation External	Presentation of Research Findings		External Examiner/Panel approved by the University	60
Phase IV Total					60
5	Viva-Voce External	Viva-Voce and Defense of Findings		External Examiner/Panel approved by the University	60
Phase V Total					60
Grand Total					300

5.1 Research Planning and Design Phase: (Preparation of Synopsis and Presentation of Proposed Work)

During this phase, the student shall complete and present the following components:

a. Identification of the Research Problem: Clear articulation of the research problem, highlighting its originality, relevance, and significance within the chosen discipline.

b. Literature Review

The literature review shall demonstrate a systematic and critical engagement with existing research through the use of appropriate and reorganized academic database (e.g., PubMed, Web of Science, Scopus etc.), employing clearly defined search strategies and relevant keywords or phrases. It shall cover an adequate range and quantum of literature, including both landmark and recent studies, with a balanced consideration of primary research articles and review papers. The review shall further identify research gaps, limitations, or unresolved issues emerging from the existing body of literature, thereby providing a clear and logical rationale for the proposed study.

5.2 Critical Review and Synthesis Phase

This phase shall comprise (i) Detailed Literature Review and Formulation of Research Design and (ii) Research Methodology, including experiments performed, data collection and/or survey work, as applicable. Evaluation shall be carried out through the submission of two reports (abstracts) to the Subject Research Committee (SRC), demonstrating the suitability of the selected methods with respect to the stated objectives and/or hypothesis, along with the preparation of a review article in publishable form.

1. Detailed Literature Review and Formulation of Research Design/Objective

The following components must be completed and documented during this phase

- Detailed Literature Review demonstrating critical engagement with existing research.
- Statement of the Research Problem, clearly aligned with the research gaps identified from the literature.
- Scope of the Research, defining clear boundaries, justification and rationale.
- Aims and objectives, coherent with the title and problem statement.
- Research Questions and/or Hypotheses, concise, lucid and aligned with the stated objectives.
- Hypothesis (where applicable), including:
 - Clearly defined variables
 - Measurability of variables
 - Null hypothesis
 - Operational definitions

II. Research Methodology/ Research Design

a. Justification and Appropriateness of Methods

- Justification of the selected research methods in relation to the stated objectives and/or hypotheses.
- Logical consistency between research design, methodology, and expected outcomes.

b. Submission of Reports (Abstracts) to SRC

- Submission of two reports related to the research work to the Subject Research Committee (SRC) during the semester.
- Report (abstracts) shall be assessed for methodological soundness, clarity of objectives, and alignment with the proposed research framework.
- Feedback and suggestions from the SRC shall be duly incorporated, where applicable.

III. Preparation of Review Article

- Preparation of a review article in publishable form, demonstrating scholarly synthesis, critical analysis, and domain understanding.
- The article shall follow standard academic structure and referencing norms relevant to the discipline.

IV. Discipline-wise Methodological Requirements

(Applicable section(s) to be followed as appropriate)

A. Empirical Research

The methodology shall clearly state:

- Universe/Population and sample size.
- Area of study (if not covering the entire population).
- Sampling techniques with justification.
- Tools and techniques for data collection and analysis, including software used.
- Accuracy of data, handling of missing data, and treatment of outliers.

B. Scientific Research

The methodology shall clearly state:

- Materials and methods (organisms, strains, reagents, instruments, databases used, etc.).
- Justification of techniques selected.
- Controls, replicates, and reproducibility measures.
- Safety and ethical considerations.
- Data analysis, visualization, validation, data curation, and conceptualization.

C. Human Research

The methodology shall clearly state:

- Area of study and problem definition.
- Strategic research approach supported by a thorough literature review.
- Methods such as historical analysis, case studies, content analysis, and narrative analysis.
- Adoption of interdisciplinary approaches aligned with major research trends.

5.3 Research Execution and Writing Phase

During this phase, the student shall execute the approved research plan and document the progress and outcomes of the research work, with emphasis on methodological rigor, data integrity, originality, and clarity of presentation. The following components shall be completed and assessed:

I. Monthly Progress Report (MPR)

The student shall submit two Monthly Progress Reports (MPRSs), documenting the research work carried out during the semester. Each MPR shall present a clear account of activities undertaken, progress achieved against the approved research plan, preliminary results or observations, challenges encountered, and the proposed course of action for subsequent work. The MPRs shall be assessed under Continuous Internal Assessment (CIA) by the Subject Research Committee (SRC), focusing on continuity of work, methodological adherence, responsiveness to feedback, and overall research progression. MPR will be assessed by SRC, comprising of supervisor and/or a co-supervisor and at least two faculty members of the same department or from an associated department. MPR will be issued only after the student submits two reports (abstracts) of the work done on the topic to assess overall progress.

II. Execution of Research Plan, Data analysis, Interpretation, and Originality

This component shall assess the effective execution of the approved research plan, including experiments, data collection, surveys, or fieldwork, as applicable. Emphasis shall be placed on the quality and reliability of data, appropriateness of analytical methods, clarity and accuracy of interpretation, and evidence of originality and independent contribution in addressing the stated objectives and/or hypotheses.

III. Project Writing, Structure, and Coherence

The student shall prepare the Project Report / Thesis in a structured, coherent, and academically rigorous manner. Evaluation shall consider logical organization of chapters, clarity of presentation, integration of results with objectives and hypotheses, consistency in argumentation, quality of figures and tables, and adherence to prescribed formatting and referencing guidelines.

IV. Research paper/Article Format:

Science and Commerce – IMRaD format or other standard research article structure as prescribed by the target journal.

Social Sciences – As per the guidelines and format of the target journal (generally following APA style for referencing and presentation)

Humanities – Standard structure (Abstract, keywords, Introduction, Literature Review, Body/ Chapters, Conclusion Appendices, Works Cited)

5.4 Scholarly Presentation Phase (Phase IV & V)

I. End Term Evaluation PPT Presentation- External

As part of the end-term evaluation, students in Phase IV shall make an oral presentation of their completed research project before an External Examiner appointed by the College. The presentation shall provide a comprehensive overview of the research work, including the research problem, objectives, methodology, major findings, analysis, interpretations, conclusions and overall contribution of the study to the chosen discipline.

The External Examiner shall evaluate the quality, originality and completeness of the research work, as reflected through the presentation. The evaluation shall include the soundness of the research problem, appropriateness of the methodology, rigour of data analysis, validity of interpretations, coherence of the arguments, clarity and effectiveness of the presentation, and overall contribution of the study to the chosen discipline.

II. End-Term Viva-Voce (External)

A viva voce to check the performance of the student will be conducted as a part of the end term assessment. This will be based on the work done during the entire semester viz, understanding of the research problem, methodological approach, and preliminary findings. The Examiners may ask questions related to theoretical framework, methodology data interpretation, originality and significance, limitations and future scope, work done and future implications of research.

Note: The marks awarded for Phase I, Phase II, and Phase III shall be consolidated and formally added to the final assessment only upon the successful completion of Phase IV and V Scholarly Presentation and Viva Voce Phase). The marks of the External Component PPT Presentation and viva voce) shall be submitted to office of Controller of Examination, CUS for compilation of final result.

Annexure I: Students Details

Field: Science/ Commerce/ Social Science/ Humanities	Details
Name of Student	
Programme	
Exam Roll No.	
Semester	
Subject	
Title of Research Project	
Supervisor	
Co-supervisor (if applicable)	
Date of Approval by CRC/SRC	

Annexure – II

A

SYNOPSIS

ON

“TITLE OF THE RESEARCH PROJECT”

Logo of the college

Submitted by

[NAME OF THE STUDENT]

Registration No: _____



CLUSTER UNIVERSITY OF SRINAGAR

Department of _____

Under the Supervision of

[Name of Supervisor]

[Designation]

[Department, Constituent College]

Cluster University of Srinagar

[MONTH, YEAR]

Annexure III: Outline of the Synopsis

1. Introduction
2. Review of Literature
3. Rationale / Need for the Study
4. Research Gap
5. Aim and Objectives
6. Hypothesis / Research Question
7. Research Methodology
 - * Study design
 - * Study area/population
 - * Sample size and sampling technique
 - * Inclusion and exclusion criteria
 - * Tools and techniques for data collection
 - * Data analysis/statistical methods
8. Expected Outcomes
9. Proposed Chapterization of the Thesis
10. Work Plan / Time Schedule
11. References

Annexure IV-A: Cover Page Format of Research Project

**IMPACT OF e-CRM PRACTICES ON CUSTOMER
LOYALTY: A STUDY OF JAMMU AND KASHMIR BANK**

Research Project submitted to the Cluster University of Srinagar



For the award of FYUGP Subject, Month, year
Logo of the College

Submitted by (Name of the candidate)

Department of _____,

Name of the College _____,

University Roll No. _____

Under the guidance of (name of the Supervisor)

Annexure IV-B

CLUSTER UNIVERSITY OF SRINAGAR

CERTIFICATE BY THE SUPERVISOR

This is to certify that the Research Project entitled “[TITLE OF THE RESEARCH] submitted by [NAME OF RESEARCH SCHOLAR], Registration No. [_____], for the award of the Honours with Research in [SUBJECT / DISCIPLINE] at Cluster University of Srinagar, has been prepared under my supervision. To the best of my knowledge, the work presented in this Research Project is based on the research undertaken by the student and is suitable for consideration by the competent academic/research committee of the University.

Name of Supervisor: _____

Designation: _____

Department / School / Centre: _____

Date: _____

Place: _____

Signature of Supervisor

Annexure IV-C

SUBJECT RESEARCH COMMITTEE
DEPARTMENT OF _____
CLUSTER UNIVERSITY OF SRINAGAR

RECOMMENDATION

The Subject Research Committee of the Department of _____, School of _____, Cluster University of Srinagar, has considered the Research Project entitled “[**TITLE OF THE RESEARCH**]” submitted by [**NAME OF SCHOLAR**], Registration No. _____, under the supervision of [**NAME OF SUPERVISOR**].

After due consideration of the research problem, objectives, review of literature, methodology, and completed work, the Committee recommends the synopsis for submission to the competent authority of the University, subject to compliance with applicable FYUGP Regulations and academic requirements.

Name	Designation/Role	Signature
	Convener/HoD	
	Supervisor	
	Member	
	Member	
	member	

Date: _____

Place: _____

Annexure V: Outline of Research Project

1. Introduction

- Brief introduction to the research topic
- Importance of the study in the chosen area
- Relevance of the Study

2. Recent Research in the area

- Overview of Current research in the field
- Focus on contemporary issues and literary responses
- Mention of recent works in the chosen area of research

3. Problems to be investigated

- Key problems or gaps in the existing research
- How contemporary literature reflects or responds to the research
- Implications

4. Significance of the study

Highlight the importance of the study in the broader field and how it contributes to the growing body of work

- Discuss how the research will bring attention to lesser explored areas and contribute new insights to the discussion

5. Objectives of the Research Study

- To examine how contemporary authors/researchers address the existing issues through literary/scientific discourses.
- To analyze the existing issues using analytical tools/theoretical frameworks and critical thinking
- To investigate the hypothesis/research question
- To explore how epistemological frameworks (i.e the way we know and understand the world) are challenged or redefined

6. Research Hypotheses / Research Question

- **Hypotheses** [Discipline Specific]/ **Research Question**

- **Limitation:** Scope of Research limited to the chosen area; the analysis might not encompass all perspectives.

7. Research Methodology & Procedure

Sources of data and Tools to be used in the collection of data:

Sampling Technique

Sample

Statistical Tools

8. Outline of the proposed chapters

Chapter 1: Introduction – This chapter must set the stage for the entire research project. It should introduce the research problem, providing background information on the relevance of the research

Chapter 2: Literature Review: This chapter should provide an in-depth review of existing scholarship and theoretical framework that inform your research. (Overview of key theoretical frameworks and critical perspectives)

Chapter 3: Subject- Specific

Chapter 4: Subject- Specific

Chapter 5: Subject -Specific

Chapter 6: Conclusion

The final chapter must synthesize the finding of the previous chapters and discuss the broader implications.

Annexure VI: Standard Format of Research Project

Binding of Thesis Cover:	Hard Binding
Colour:	Rust or Maroon for Sciences/Black for Languages/ Blue for Arts
Margin Top:	4cm
Margin Bottom:	4cm
Margin Left:	4cm
Margin Right:	2cm
Printing on the Top of the cover page:	Title of the thesis in capital letters (24 font size) Times New Roman
Printing in the middle of the cover page:	Name of the candidate in capital letters (18 font size) Times New Roman.
Printing on Bottom of cover page:	Thesis Submitted to the Depart of _____, _____College, constituent college of Cluster University of Srinagar, for the award of FYUGP with Research, Month, Years.
Printing on the Binding edge:	The binding edge of the jacket should contain the name of the candidate, year and title of the Research Project.
Inside of Thesis Printing:	Font 12, Times New Roman, Both Side Printing, Margin Top 3cm, Bottom 3cm, Left 4cm, Right 2cm.
Quality of Paper:	Good quality (bond/maplitho)
Size of paper:	29 cms long, 23 cms wide
Contents	
Printing of cover to be repeated on first page	
Certificate regarding classified data	
Copyright Transfer	
Acknowledgement (Thesis not to be dedicated to any relative)	
List of Tables	
List of Figures	
List of symbols and abbreviations, if any.	
Abstract:	To convey the content of the thesis, to draw attention to all new information and to the main conclusions. It should be factual and should be suitable for coping, quoting, or indexing by information services.
Chapters:	The text should have suitable Chapter numbers, titles and sub titles (if required) with pages numbered at the top right-hand corner 1 cm from top and 1 cm from right edge.
References	(as per discipline mandate).

Annexure VII: Monthly Progress Report (MPR)

For FYUGP students Pursuing Hons. With Research in Semester VIII (Session: 2022 & onwards)

Month of Report _____

Section A: Student Details

Name of the Student (in CAPITAL letters)	
College Roll Number	
Examination Roll Number	
Department	

Section B: Research Track Information

Title of Academic Project / Dissertation:
Supervisor (Prof./Dr./Mr./Ms.):

Section C: Progress Evaluation

Literature Review	☐ Satisfactory	☐ Unsatisfactory	☐ NA
Methodology / Research Design	☐ Satisfactory	☐ Unsatisfactory	☐ NA
Data Collection / Experimentation	☐ Satisfactory	☐ Unsatisfactory	☐ NA
Data Analysis & Interpretation	☐ Satisfactory	☐ Unsatisfactory	☐ NA
Writing and Drafting	☐ Satisfactory	☐ Unsatisfactory	☐ NA
Timeliness of Work	☐ Satisfactory	☐ Unsatisfactory	☐ NA

Select NA if a criterion does not apply. Overall Progress:

Section D Supervisor / Committee Remarks and Recommendations

Section E: Signature of Subject Research Committee (SRC) Members

Name and Designation	Signature and Date
Supervisor	
Expert from the Same Discipline	
Expert from Other Discipline	