

**TENDER
DOCUMENT FOR
PURCHASE OF IT
RELATED ITEMS
(2020-21)**



CLUSTER UNIVERSITY SRINAGAR

Gogji-Bagh, Srinagar-190008

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Tender Notice No. 2 of 2020

Dated: -03-02-2020

TENDER NOTICE FOR PURCHASE OF VARIOUS IT RELATED ITEMS

Wax sealed offers affixed with revenue stamp of Rs. 10/= are invited from registered dealers/ suppliers having valid GST registration for the supply and installation of various IT related items. The specification of the item along with the terms and conditions can be obtained from the office of the undersigned, Cluster University Srinagar on any working day against the cash payment of RS.300/-. The offers shall be accompanied with a CDR of **Rs.50,000/=** pledged to **Chief Accounts Officer**, Cluster University Srinagar without which no tender shall be entertained. The last date for the submission of tenders is **12/02/2020** at 4:00 P. M. The suppliers shall have to supply all items within 07 days positively.

The purchasing committee reserves the right to reject any or all tenders without assigning reasons thereof.

NO:-CUS/Acctts/2020/424

Dated:- 03-02-2020

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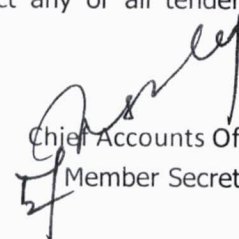
Joint Director Information Department for publication in leading dailies preferably the daily Greater Kashmir and daily Aftab.


FA&CAO
Cluster University Srinagar

Terms and Conditions:-

1. The tender document shall be available against cash payment of Rs 300/= from the office of U/s
2. The tenders should be submitted in a properly sealed envelope according to the directions given in the tender notice.
3. The tenderer should explicitly mention the address of his Concern with telephone and mobile contact numbers and also the postal address with PIN Code.
4. The rates should not, under any circumstances be over written and the rates should be entered in words as well as in figures and duly covered with transparent tape. Tenders should be filled in with ink.
5. The approved supplier shall be deemed to have carefully examined the conditions, specifications, size, make of the items to be supplied. In case of any doubt as to the meaning of any portion of these conditions or of the specifications etc. he shall obtain clarification before submission of tenders.
6. The successful tenderer shall not assign or sub-let his job or any part thereof to any other agency.
7. The supplies shall be strictly in conformity with the specifications mentioned in the tender document.
8. If the goods supplied are other than those of the approved quality, make or brand/size, the purchasing officer shall out rightly reject such goods.
9. The rejected articles shall be lifted back by the supplier within 07 days from the date of information of rejection at his own risk & cost. The University shall in no case be responsible for any loss, shortage, damage that may occur to the rejected goods while on the premises.
10. The supplier shall be responsible for the proper packing so as to avoid any damage under normal conditions of transport e.g. rail, road or air and delivery of the material in good condition to the consignee at the destination. In the event of any loss, damage, breakages or any shortage, the supplier shall be liable to make good such loss and shortage found at the checking/inspection of materials by the consignee. No extra cost on such account shall be admissible.
11. The contract of supply can be terminated at any time if the supplies are not made to the satisfaction of the University and within the stipulated time.
12. The tenderer should sign tender documents on each page at the bottom in token of the acceptance of all the terms and conditions of the tender and the agreement.
13. The tender received without earnest money of Rs. 50,000/= shall be rejected. The earnest money should be only in the forms of CDR pledged to the Chief Accounts Officer, Cluster University Srinagar. Cheques/Cash/Money Order shall not be accepted.
14. In case the approved suppliers fail to supply the goods of the prescribed specifications or deliver the goods within the specified period, the University shall reject the supply order and forfeit the CDR. In addition to this the University shall initiate action against the dealer and blacklist the supplier.
15. The material shall be delivered FOR destination (Cluster University Gogji Bagh) in perfect condition. The supplier, if he so desires, may insure the goods against damage by fire, flood, exposure to weather or otherwise unforeseen events. The insurance charges shall have to be borne by the supplier.
16. The payment due shall be payable by the purchasing officer only when the entire quantity ordered for has been delivered, inspected and finally accepted by the experts of the University.
17. The contracts shall be subject to the jurisdiction of the courts falling in the jurisdiction of the Cluster University Srinagar.
18. The bank charges, if any shall have to be borne by the suppliers.
19. The successful tenderer shall supply the items within a period of 07 days positively from the date of issuance of the supply order.
20. In case of failure to make supplies in full thereof within the delivery schedule, as stipulated in the supply order, the University shall be authorized to cancel the order, forfeit the CDR and also to black-list the supplier for transactions in future.
21. The University reserves the right to confirm the rates quoted from any relevant sources.

The purchasing committee reserves the right to reject any or all tenders without assigning reasons thereof.


Chief Accounts Officer
Member Secretary

Seal & Signature of the Dealer

Specifications of the Items

Rate offered
Inclusive of
Taxes

Computer System - Programmers (All-In-One)			Yes/No
S. No	Specifications		
1	Processor	10 th Generation Intel® Core™ i7 Processor	
2	Memory	16GB, DDR4, 2000MHz	
3	HDD	256GB M.2 PCIe NVMe Solid State Drive SSD (Boot) + 1TB 5400 SATA Hard Drive (Storage)	
4	Connectivity	Ethernet 10/100/1000, Wireless (802.11ac ,5Ghz Band, up to 400Mbps), Integrated Bluetooth	
5	Display	22-inch 1920 x 1080 with Antiglare	
6	Ports	RJ-45 10/100/1000, USB 3.1 Type-C and Type- A, USB 2.0 Type A, HDMI-in/out	
7	O/S	Windows 10 Pro	
8	Warranty	3 years on-site	
9	Accessories	Keyboard, Mouse (wired/wireless)	
10	Optional	Graphics Card with at least 2GB DDR5 Memory, SD Card Reader	
11	Make and Model		

Computer System (All-In-One)			Yes/No
S. No	Specifications		
1	Processor	8 th Generation Intel® Core™ i5 Processor	
2	Memory	4GB, DDR4	
3	HDD	1TB 7200 SATA Hard Drive (Storage)	
4	Connectivity	Ethernet 10/100/1000, Wireless - 802.11 b/g/n, or 802.11 ac, Bluetooth	
5	Display	19-inch Full HD	
6	Ports	RJ-45 10/100/1000, USB 3.1, USB 2.0, HDMI-in/out	
7	O/S	Windows 10 Pro	
8	Warranty	3 year on-site	
9	Accessories	Keyboard, Mouse (wired/wireless)	
10	Make and Model		

Rate offered
Inclusive of
Taxes

Server – Tower/Rack		
S. No	Specifications	Yes/No
1	Processor	2x Intel Xeon E5 Series (64bit) 2.2 GHz 8 Core
2	Memory	64GB (4x16GB) DDR4
3	HDD	8 x 1.2TB SAS 12G Enterprise 10K SFF Hot-plug Hard Drive
4	RAID Controller	RAID Controller (0 to 5)
5	Network	10Gbps Dual Port x 2
6	Interfaces	Serial – 1, Micro SD slot – 1, USB 3.0 support With Up to 3 (secure)
7	Power Supply	2, Redundant, Hot Plug
8	Ports	2 front, 4 rear USB ports, serial port, video port
9	O/S	Windows Server 2019
10	Accessories	1 Screen Monitor 19" inch, mouse and keyboard.
11	Security Features	UEFI Secure Boot and Secure Start support, Advanced Encryption Standard (AES) and Triple Data Encryption Standard (3DES) on browser TPM (Trusted Platform Module) 1.2 option TPM (Trusted Platform Module) 2.0 option
12	Slots	4 PCI-Express 3.0 slots, 2 x16 PCIe slots
13	Warranty	3 years onsite warranty for each and every component
14	System Management (Hardware/Software)	OS Support with Recovery and Embedded Server Management, Integrated Management Module, Same Brand's Software for management
15	Optional	<ul style="list-style-type: none"> • System should support workload Profiles for simple performance optimization • System should support Encryption of the data (Data at rest) • Pre failure alert on Processors, memory, disk drives, power supplies, and fans • Microsoft® Logo certifications
16	Make and Model	

Printer			Yes/No	Rate Offered Inclusive of Taxes
S. No.	Specifications			
1	Technology	Laser		
2	Resolution	1200x1200		
3	Speed	A4/45Ppm, A3/25ppm		
4	Memory	3GB		
5	HDD	250 GB		
6	Interface/Connectivity	100/1,000-Base-T Ethernet; USB 2.0; Wi-Fi 802.11, NFC		
7	1st page out	4.0(approx.)		
8	Control Panel	Touch		
9	Input Capacity	3500 sheets		
10	Other functions	USB Direct Printing, Mobile Printing, Security Features (Network, device access), Web Access, Optional-Booklet Creation, Draft Mode, Job Status, etc		
11	Warranty	3 Years on-site.		
12	Make and Model			

Scanner			
S. No.	Specifications		Yes/No
1	Resolution (Optical / Hardware)	Up to 600 dpi (Colour and mono, Sheet Feed)	
2	Speed (ADF)	Up to 30 ppm/60 ipm	
3	Speed (OCR)	10s	
4	Scan size (ADF)	216 x 863 mm (max), 50.8 x 50.8 mm(min)	
5	Output File Format	For text & images: PDF, Searchable PDF, JPEG, PNG, BMP, TIFF, TXT, RTF	
6	Interfaces	USB 2.0	
7	Control panel	Scan button, Power button with a LED and a LED for Error indication	
8	Compatible O/S	MS Windows 10, 8.1, 8, 7: 32-bit or 64-bit	
9	Other functions	Auto-color detect, auto-crop, auto-exposure, auto orient, OCR, edge removal, background cleanup, remove hole, color drop out, straighten the page, scan to cloud, scan to email, PDF security	
10	Warranty	3 Yeas on site.	
11	Make and Model		

HDD (External)			Rate Offered Inclusive of Taxes
S. No.	Specifications		Yes/No
1	Capacity	4TB	
2	Interface	USB 3.0	
3	Data Transfer	120MB/s	
4	Others	USB Powered (USB 3.0 Data cable included)	
5	Compatibility	PC, MAC	
6	Warranty	3 Yeas on site.	
7	Make and Model		

Institute reserves the right to reject any or all the tenders, wholly or partly without assigning any reason thereof and shall not be bound to accept only the lowest tender but can select other tenderer based on optional features too. Institute reserves the right for distributing the work among several vendors.

- The Supplier should be technically qualified and well experienced in providing such services.
- The Supplier shall propose the optional items required along with their price details. The Supplier shall be fully responsible for the supply, delivery, the complete installation, initial alignment, operation, commissioning, and putting the equipment into operation (On-site tests to prove the ability of the equipment to operate satisfactorily in accordance with technical specifications and requirements) and support for the listed goods / items / software / tools for the period specified.
- The Supplier, without extra charge, shall provide any fittings, apparatus, or accessories that are not specified in this tender but necessary for the supply, delivery, installation, assembly, operation, and commissioning of the equipment.
- All accessories (e.g. Power cable, Signal cable, Brackets and fixtures, casing) that may be necessary for proper use of the equipment will have to be included in the delivery.
- Maintenance/repair shall be performed at on-site location. This maintenance plan involves the temporary replacement by the Supplier of faulty equipment with spare or float equipment until the faulty equipment is repaired and returned to service.
- If equipment cannot be repaired or replaced onsite, it may be removed by the supplier, with the university approval, and returned to the site for re-installation after repair.
- In case of the failure of the delivery, installation and satisfactory commissioning of equipment within the stipulated date, University reserves the right to purchase the ordered items from other bidder/sources either from the current tender or by fresh tendering.
- The application is liable to be rejected if:
 - a) Not in prescribed forms and not containing all required details.
 - b) Not properly sealed and signed as per requirements.
 - c) Received after the expiry of due date and time.

Tenders are advised to contact In-Charge IT for any type of queries and clarifications before submitting the tender document.