



Cluster University Srinagar

Gogji Bagh, Srinagar-190008

website : cusrinagar.edu.in

email: info@cusrinagar.edu.in

Tender Notice

Wax sealed offers affixed with revenue stamp of Rs. 10/= are invited from registered dealers/ suppliers having valid GST registration for the supply of multifunction (three in one) printers. The specification of the item along with the terms and conditions can be obtained from the office of the undersigned ,Cluster University Srinagar on any working day or can be downloaded from the University website (www.cusrinagar.edu.in) against the cash payment of RS.300/-.The offers shall be accompanied with a CDR of **Rs.20,000/=** pledged to **Chief Accounts Officer**, Cluster University Srinagar without which no tender shall be entertained. The last date for the submission of tenders is **01/06/2019** at 4:00 P. M. The suppliers shall have to supply all items within 05 days positively.

NO:-CUS/Acctts/2019/2115

Dated:-23 -05-2019

Copy to the:-

Sd/

FA&CAO

Cluster University Srinagar

Specification

	Put	Rates offered &
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			(Yes/NO) Against each	Make (Inclusive of GST)
Multifunction (3 in 1) printer	Technology	Laser		
	Functions	Print, Copy ,Scan		
	Processor	600 MHZ		
	Print Resolution	600x600 (normal), 1200x1200 (best)		
	Print Speed (A4)	Upto 22 ppm B/W (One sided) upto 11 B/W (2- sided)		
	Copy/Scan Speed	Upto 22 cpm (Simplex)		
	Input Capacity	250 sheets		
	Media Types	A3,A4,A5		
	Connectivity	Ethernet 10/100 Base,USB (High speed) Wi-Fi optional		
	Duplex Printing	Yes		
	Operating System Supported	Windows OS compatible (Win 7,Win 8,Win 10)		

Note: Rates should be quoted strictly on the tender document provided by this university.

Terms and Conditions:-

1. The tender document shall be available against cash payment of Rs 300/= from the office of U/s or can be downloaded from Cluster University Srinagar's website cusrinagar.edu.in
2. The tenders should be submitted in a properly sealed envelope according to the directions given in the tender notice.
3. The tenderer should explicitly mention the address of his Concern with telephone and mobile contact numbers and also the postal address with PIN Code.
4. The rates should not, under any circumstances be over written and the rates should be entered in words as well as in figures and duly covered with transparent tape. Tenders should be filled in with ink.
5. The approved supplier shall be deemed to have carefully examined the conditions, specifications, size, make of the items to be supplied. In case of any doubt as to the meaning of any portion of these conditions or of the specifications etc. he shall obtain clarification before submission of tenders.
6. The successful tenderer shall not assign or sub-let his job or any part thereof to any other agency.
7. The supplies shall be strictly in conformity with the specifications.
8. If the goods supplied are other than those of the approved quality, make or brand/size, the purchasing officer shall out rightly reject such goods.
9. The rejected articles shall be lifted back by the supplier within 07 days from the date of information of rejection at his own risk & cost. The University shall in no case be responsible for any loss, shortage, damage that may occur to the rejected goods while on the premises.
10. The supplier shall be responsible for the proper packing so as to avoid any damage under normal conditions of transport e.g. rail, road or air and delivery of the material in good condition to the consignee at the destination. In the event of any loss, damage, breakages or any shortage, the supplier shall be liable to make good such loss and shortage found at the checking/inspection of materials by the consignee. No extra cost on such account shall be admissible.
11. The contract of supply can be terminated at any time if the supplies are not made to the satisfaction of the University and within the stipulated time.
12. The tenderer should sign tender documents on each page at the bottom in token of the acceptance of all the terms and conditions of the tender and the agreement.
13. The tender received without earnest money of Rs. 20,000/= shall be rejected. The earnest money should be only in the forms of CDR pledged to the Chief Accounts Officer, Cluster University Srinagar. Cheques/Cash/Money Order shall not be accepted.
14. In case the approved suppliers fail to supply the goods of the prescribed specifications or deliver the goods within the specified period, the University shall reject the supply order and initiate action against blacklisting the supplier.
15. The material shall be delivered FOR destination (Cluster University GogjiBagh) in perfect condition. The supplier, if he so desires, may insure the goods against damage by fire, flood, exposure to weather or otherwise unforeseen events. The insurance charges shall have to be borne by the supplier.
16. The payment due shall be payable by the purchasing officer only when the entire quantity ordered for has been delivered, inspected and finally accepted by the experts of the University.
17. The contracts shall be subject to the jurisdiction of the courts falling in the jurisdiction of the Cluster University Srinagar.
18. The bank charges, if any shall have to be borne by the suppliers.
19. The successful tenderer shall supply the items within a period of 05 days positively from the date of issuance of the supply order.
20. In case of failure to make supplies in full or part thereof within the delivery schedule, as stipulated in the supply order, the University shall be authorized to forfeit the CDR and also to black-list the supplier for transactions in future.
21. The University reserves the right to confirm the rates quoted from any relevant sources.

The purchasing committee reserves the right to reject any or all tenders without assigning reasons thereof.

